



Privacy Policy

Madison Academy of Music Pte. Ltd.

Last updated: 01 December 2025

1. Introduction

Madison Academy of Music Pte. Ltd. ("Madison Academy of Music", "we", "our", "us") is committed to protecting your personal data and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard the personal data you provide to us in accordance with the Personal Data Protection Act 2012 of Singapore ("PDPA").

By accessing our website, enrolling in our programmes, communicating with us, or using our services, you agree to the terms of this Privacy Policy.

2. Personal Data We Collect

2.1 Students and Parents

- Full name
- Contact information (email, phone number, address)
- Date of birth or age
- Academic/music background
- Emergency contact details
- Payment information
- Audio/video recordings for educational or promotional purposes (only with consent)

2.2 Website Users

- Contact form submissions
- Cookies or similar tracking technologies

- IP address and browser information

2.3 Job Applicants / Teachers / Vendors

- Identification details
- CVs, qualifications, certifications
- Banking information
- References or background-check information

3. How We Use Your Personal Data

- To provide music lessons, programmes, exams, and education services
- To manage student registration, scheduling, billing, and payments
- To communicate important information (class changes, updates, reminders)
- To improve our services and customer experience
- To process job applications
- To comply with legal, regulatory, or audit requirements
- To send marketing updates (only with consent)

4. Disclosure of Personal Data

We may disclose your personal data to:

- Teachers, administrative staff, and authorised personnel
- Examination boards (e.g., ABRSM, Trinity)
- Technology service providers
- Professional advisers
- Public authorities if required by law

We do not sell your personal data to any third party.

5. Use of Cookies and Tracking Technologies

Our website may use cookies to improve user experience or collect anonymous analytics.

6. Protection of Personal Data

We implement reasonable security measures to safeguard your personal data.

7. Retention of Personal Data

We retain personal data only as long as necessary or required by law.

8. Access, Correction, and Withdrawal of Consent

You may request access, correction, or withdrawal of consent regarding your personal data.

9. Data Protection Officer (DPO)

Data Protection Officer

Madison Academy of Music Pte. Ltd.

Email: madisonacademyofmusicsg@gmail.com

Address: 1.North Bridge road #03-12, Singapore 179094

10. Updates to This Policy

We may update this Privacy Policy occasionally. The latest version will be posted on our website.